

Cherwell District Council

Overview and Scrutiny Committee

Minutes of a meeting of the Overview and Scrutiny Committee held at Bodicote House, Bodicote, Banbury, OX15 4AA, on 23 February 2016 at 6.30 pm

Present: Councillor Lynn Pratt (Vice-Chairman, in the Chair)

Councillor Claire Bell
Councillor Timothy Hallchurch MBE
Councillor Chris Heath
Councillor Matt Johnstone
Councillor Alastair Milne Home
Councillor James Porter

Also Present: Councillor Barry Wood
Councillor Sean Woodcock

Apologies for absence: Councillor David Hughes
Councillor Neil Prestidge
Councillor Sandra Rhodes
Councillor Lawrie Stratford
Councillor Bryn Williams

Officers: Louise Tustian², Senior Performance and Improvement Officer, for agenda item 7
Paul Nicol, New Business & Systems Implementation Manager, for agenda item 6
Natasha Clark, Team Leader, Democratic and Elections
Emma Faulkner, Democratic and Elections Officer

46 Declarations of Interest

There were no declarations of interest.

47 Urgent Business

There were no items of urgent business.

48 Minutes

The Minutes of the meeting of the Committee held on 12 January 2016 were confirmed as a correct record and signed by the Chairman.

49 Chairman's Announcements

There were no Chairman's announcements.

50 **Website Upgrade Project Update**

The New Business & Systems Implementation Manager gave a verbal update on progress regarding the website upgrade project.

Work on the upgrade had been temporarily put on hold, whilst decisions were made regarding the future of the 3-way ICT Team. The impact of the decision to disband the team would need to be considered, and once it was known how the team would operate on a 2-way basis between Cherwell and South Northamptonshire, the project would be able to proceed.

Resolved

- (1) That the verbal update be noted

51 **Quarter 3 Performance Report**

The Committee considered a report from the Head of Transformation which detailed performance for Quarter three, from 1 September to 31 December 2015.

In response to queries from the Committee, the Senior Performance and Improvement Officer agreed to seek further information from relevant officers with regard to indicators CBP2 2.1c – number of flytip enforcement actions; CBP3 2.2a, b & c – average time to process Housing Benefit claims, change of circumstances, new Housing Benefit claims and changes; and CBP3 7.3, 7.4 & 7.5 – processing of Major, Minor and Other applications.

With regard to indicator CBP3 5.1 b – number of visits to Woodgreen Leisure Centre, North Oxfordshire Academy and Cooper School, the Senior Performance and Improvement Officer clarified that a break down between dry side and wet side visitors would be provided during the summer months.

Resolved

- (1) That the report be noted
- (2) That no performance related matters be referred to Executive

52 **Draft Overview and Scrutiny 2015/16 Annual Report**

The Committee considered the first draft of the Overview and Scrutiny Annual report for 2015-16.

In response to a query from the Committee, the Democratic and Elections Officers agreed to investigate how many Community Transport projects had been established in the district, using Oxfordshire County Council's pump prime funding.

Resolved

- (1) That the first draft of the Overview and Scrutiny Annual Report for 2015-16 be noted

53

Work Programme 2015/16

The Committee considered the work programme for the remainder of the 2015-16 Municipal Year.

Resolved

- (1) That the work programme be noted

The meeting ended at 7.10 pm

Chairman:

Date: